

Instructions for Getting Your Driver's Eligibility Certificate (DEC Form)

After receiving a driver's education certificate from the Driver's Education instructor, a student must obtain a driver's eligibility certificate from the Guidance Department at his/her school in order to get a permit.

The student does **NOT** have to be present if the parent presents all required documents.

The following procedures are required by DMV in order to obtain a NC Driving Eligibility Certificate:

1. A parent/Guardian must be present at the time of issuance of eligibility certificate if the student is under eighteen years of age. (The parent must be present in order to sign the NC Driving Eligibility Certificate in the presence of a school official.)
2. The following items must be presented:
 - a. Student's driver's education certificate
 - b. **Original** or **Certified** copy of student's birth certificate.
 - c. Student's social security card
 - d. Student's most recent **final semester** report card

An eligibility certificate to take to the DMV will be issued for the student only if he/she has passed 75% of his/her courses for the **final semester**.

If a student does not pass 75% of his/her classes for the **final semester** grade, they will not be issued a Driver's Eligibility Certificate. Permits/Licenses will be revoked according to semester grades and only reinstated with semester grades (first and third quarter grades do NOT count).

The following documents are required by DMV in order to obtain a North Carolina Learners Permit:

1. The following items must be presented:
 - a. Student's driver's education certificate.
 - b. **Original** or **Certified** copy of student's birth certificate.
 - c. Student's original social security card.
 - d. Student's driver's eligibility certificate.
 - e. \$15 Fee

Any Questions Please Call Joleen M. Sullivan at 919-661-5463